

## Child Safeguarding Risk Assessment

### Written Assessment of Risk of Scoil na Tríonóide Naofa

In accordance with section 11 of the Children First Act 2015 and with the requirements of Chapter 8 of the *Child Protection Procedures for Primary and Post-Primary Schools 2017*, the following is the Written Risk Assessment of Scoil na Tríonóide Naofa

#### 1. List of school activities

- Daily arrival and departure of students
- Recreation breaks for students
- Classroom teaching
- On-line teaching and learning where there may be school closures due to COVID 19
- One-to-one teaching
- One-to-one counselling/meetings
- Outdoor teaching activities
- Sporting activities on school site and off school site
- School outings
- School trips involving foreign travel
- School trips involving overnight stay
- School day trips
- School of Music
- Use of toilet/changing/shower areas in school
- Fundraising events involving students
- Use of off-site facilities for student activities
- Use of school transport to and from school and used for school events
- Care of children with special needs, including intimate care where needed
- Management of students with challenging behaviour
- Administration of Medicine
- Administration of First Aid
- Curricular provision in respect of SPHE and RSE
- Prevention and dealing with bullying amongst students
- Training of school personnel in child protection
- Use of external speakers or guests invited to the school
- Use of external personnel to supplement curriculum
- Use of external personnel to support sports and other extra-curricular activities
- Care of students with specific vulnerabilities/needs eg. students from ethnic minorities including Traveller children, LGBT students, students in care, students from minority faiths
- Recruitment of school personnel including-teachers, SNA's and secretaries, student teachers and teaching assistants
- Contractors present during school hours
- Contractors present after school hours
- Participation of students in religious ceremonies and other events including school graduation, Open nights, Options nights, Concerts, Carol service, Christmas Fair
- Use of Information and Communication Technology by students in school
- Application of sanctions under the School Code of Behaviour
- Students participating in work experience outside the school
- Use of video/photography/other media to record student participation in or at school events/assessments or promotion of school
- Use of Information and Communication Technology by staff
- After school use of premises by other organisations

- Evening study and after school classes/tuition
- Practical and State Examinations Inspectors/Supervisors and Exam Aides
- Reporting of Child Protection concerns
- Maintenance/Cleaning of school
- School Assemblies
- Fire Evacuation
- Procedures associated with COVID 19

**2. The school has identified the following risk of harm in respect of its activities -**

- Risk of harm not being recognised by school personnel
- Risk of harm not being reported properly and promptly by school personnel
- Risk of student being harmed in the school by a member of school personnel
- Risk of a student being harmed in the school by another student
- Risk of a student being harmed in the school by a visitor, volunteer, guest, supervisors inspectors, examination aides
- Risk of harm to a student by a member of staff who has not been Garda Vetted
- Risk of harm to a student by a member of staff from the Facility Management Company (BAM) or those associated of the Facility Management Company (BAM)
- Risk of a student being harmed by a member of school personnel, a member of staff of another organisation or other person while the student is participating in out of school activities
- Risk of harm due to bullying a student
- Risk of harm due to inadequate supervision of students in school
- Risk of harm due to inadequate supervision of students while attending out of school activities
- Risk of harm due to inappropriate relationship/communication between student and another student or adult
- Risk of harm students inappropriately accessing/using computers, social media, phones or other devices while at school
- Risk of harm to students with SEN who have particular vulnerabilities
- Risk of harm to student while a student is receiving intimate care
- Risk of harm due to inadequate code of behaviour
- Risk of harm in one-to- one teaching, counselling or meetings
- Risk of harm to student in a one-to-one coaching situation
- Risk of harm caused by a member of school personnel communicating with students in an inappropriate manner via social media, texting, digital device or other manner
- Risk of harm caused by member of school personnel accessing/circulating inappropriate material via social media, texting, digital device or other manner
- Risk of harm to students on foreign exchange programmes
- Risk of harm to students by others while involved in out of school activities sanctioned by the school, e.g. work experience
- Risk of harm of students while waiting for parent/guardian after school hours while on the school premises
- Risk of harm to students while waiting for parent/guardian during Parent/Teacher meeting and other on-site activities
- Risk of harm to a student during a fire drill/evacuation
- Risk of harm to a student due to circumstances associated with administration of protocol around COVID 19

**3. The school has the following procedures in place to address the risks of harm identified in this assessment -**

- All school personnel are provided with a copy of the school's *Child Safeguarding Statement*
- The *Child Protection Procedures for Primary and Post-Primary Schools 2017* are made available to all school personnel
- School personnel are required to adhere to the *Child Protection Procedures for Primary and Post-Primary Schools* and all registered staff are required to adhere to the *Children First Act 2015*
- All school personnel have engaged in training around Child Protection and Child Protection obligations
- The school implements the full SPHE curriculum
- The school implements in full the Wellbeing Programme at Junior Cycle
- The school has an anti-Bullying Policy which adheres to the requirements of the Department's *Anti-Bullying Procedures for Primary and Post-Primary Schools*
- The school has a supervision plan to ensure appropriate supervision of students during break times
- The school requests all visitors to sign in at school reception on arrival at the school and display visitor badge during the course of visit
- The school adheres to the requirements of Garda Vetting legislation and relevant DES circulars in relation to recruitment and Garda Vetting
- The school complies with the professional code of conduct for teachers
- The school complies with the agreed disciplinary procedures for teaching staff
- The school has a Special Educational Needs Policy
- The school has in place a Code of Behaviour for students
- The school has in place an ICT policy in respect of ICT by pupils
- The school has in place an AUP policy
- The school has in place Protocols for learning online
- The school has in place a mobile phone policy in respect of usage of mobile phones
- The school has in place a Critical Incident Plan
- The school has in place a COVID 19 Response Plan
- The school has protocol for signing students in and out of school during the school day

**Important Note:** It should be noted that risk in the context of this risk assessment is the risk of "harm" as defined in the Children First Act 2015 and not general health and safety risk. The definition of harm is set out in Chapter 4 of the *Child Protection Procedures for Primary and Post- Primary Schools 2017*

In undertaking this risk assessment, the board of management has endeavoured to identify as far as possible the risks of harm that are relevant to this school and to ensure that adequate procedures are in place to manage all risks identified. While it is not possible to foresee and remove all risk of harm, the school has in place the procedures listed in this risk assessment to manage and reduce risk to the greatest possible extent.